

## **ANNUAL GENERAL MEETING 17 October 2017**

### **MINUTES**

Meeting held at 6.30 pm on Tuesday, 17 October 2017,  
at Fullarton Park Centre, 411 Fullarton Road, Fullarton SA 5063.

#### **1. Attendance and Apologies**

Chair Lena Grant called the meeting to order at 6.35. The Company Secretary noted the apologies and proxy voting forms received. All proxy votes were in favour of the resolutions to be put.

##### **Members and Staff Attending:**

Lynda A'Bear	Rebecca Davey	Lyn Lillicrappe
Viki Bickerton	Aileen Eldridge	Julie Monis-Ivett
Cathryn Blair	Zeshi Fisher	Joy O'Hazy
Hilary Carruthers	Lena Grant	Margaret Parsons
Gail Casey	Maggi Gregory	Sally Richardson
Pip Coleman	Adrian Harris	Jenny Weaver
Melanie Cottell	Deb Hartley	Judith White
Zonta Club of the Riverland (Beverly)		

##### **Proxy Voting Forms Received (all in favour):**

Ted A'Bear	Courtney Ivett	Alison Martin
Rick Bickerton	Kimberly Ivett	Dawn Newman
Elizabeth Davis	Robyn Ivett	Yvonne Stapleton
Elaine Dietsch	Stephen Ivett	Zonta Para Districts
Ann Horrocks	Dianne Leggo	Zonta Sydney West
Judi Hutchison	Diane Lewis	

##### **Apologies Received:**

Ted A'Bear	Judi Hutchison	Dianne Leggo
Rick Bickerton	Courtney Ivett	Diane Lewis
Elaine Dietsch	Kimberly Ivett	Dawn Newman
John Gregory	Robyn Ivett	Catriona Neil-Dwyer
Ann Horrocks	Stephen Ivett	Yvonne Stapleton
Zonta Sydney West		

## **2. Minutes of the Previous Meeting**

The minutes of the 2016 AGM have been approved by the Board of Directors and placed on the website.

## **3. Reports**

### **3.1 Chairperson's Report**

A copy of Lena Grant's Chairperson's Report is attached.

### **3.2 Treasurer's Report**

Maggi Gregory addressed members on the 2016/17 financial year. A full copy of the audited accounts for the period are available upon request. A summarised version of the accounts, along with the Treasurer's Report, can be found in the 2016/17 Annual Report.

### **3.3 Chief Executive Officer's Report**

Deb Hartley gave an acknowledgement of country and introduced herself to members, giving a brief outline of her qualifications and experience.

## **4. Appointment of Auditors**

**Motion:** That the Birthing Kit Foundation (Australia) appoint Sheenagh Edwards of Grant Thornton Australia, 1/67 Greenhill Road, Wayville, South Australia, as registered company auditor of the Foundation for the 2017-2018 financial year. Moved Viki Bickerton, seconded Jenny Weaver. CARRIED.

## **5. Election of Directors**

Nominations have been received from Julie Monis-Ivett, Maggi Gregory, Ted A'Bear, Melanie Cottell, and Gail Casey.

**Motion:** That Maggi Gregory be appointed as Director for a two-year term. Moved Viki Bickerton, seconded Joy O'Hazy. CARRIED.

**Motion:** That Ted A'Bear be appointed as Director for a two-year term. Moved Viki Bickerton, seconded Jenny Weaver. CARRIED.

**Motion:** That Melanie Cottell be appointed as Director for a two-year term. Moved Viki Bickerton, seconded Lena Grant. CARRIED.

**Motion:** That Gail Casey be appointed as Director for a two-year term. Moved Viki Bickerton, seconded Sally Richardson. CARRIED.

**Motion:** That Julie Monis-Ivett be appointed as Director for a two-year term. Moved Viki Bickerton, seconded Joy O'Hazy. CARRIED.

## **6. General Business**

### **6.1 Questions for the Board**

No questions received.

## **6.2 Presentation by Zeshi Fisher on 2017 Field Trip to Uganda**

Zeshi Fisher, Program Manager, made a presentation to members on the 2017 Monitoring and Evaluation Field Trip which she made to Uganda in early 2017, along with Fiona Smith, then Executive Director. A two-person film crew from Carousel Media also made the trip and have produced two short films for BKFA, in collaboration with Catriona Neil-Dwyer, Fundraising and Marketing Manager. The films were shown to the meeting and Zeshi advised that members interested in using these can contact Catriona directly at [catriona@bkfa.org.au](mailto:catriona@bkfa.org.au). A written report on the Uganda Field trip is also included in the 2016/17 Annual Report.

## **7. Close of Meeting**

Lena Grant thanked everyone for their attendance and closed the meeting at 7.25 pm.