

# BIRTHING KIT FOUNDATION (AUSTRALIA)



Annual Report 2007 - 2008





# Chairman's Report

## Another exciting year with many achievements

Our second year, as a foundation, has seen many project and administrative achievements. The project has gone from being managed by volunteers to being managed by paid staff, enabling the Board to focus on corporate requirements and future strategies.

The main role of our foundation is to distribute clean birthing kits for home births to women in remote regions of developing countries. We also establish and fund community training programs, of 3 – 5 days duration, on midwifery, hygiene, nutrition and health as well as exploring opportunities to ultimately make the programme sustainable within each country.

The Birthing Kit Project addresses 3 of the UN Millennium Development Goals

1. **Reduction in child mortality**
2. **Improvement of maternal health**
3. **Combat HIV/AIDS**

Administrative achievements included employing 3 dedicated and efficient part time employees, our Project Manager, Jacqui Wathen, our Supplies Officer, Kristen Frost and our Distribution Officer, Amy Mitchell. The project is in very capable and safe hands. We established a new warehouse facility for the storage and distribution of bulk supplies. Jacqui consolidated administration of the project on to the Access data program, inputting all data and training all employees. We met all of our ASIC corporate compliance requirements and became a signatory to ACFID.



Sister Zabibu and colleague in Riroda township, Tanzania

In Australia and internationally we established and increased brand recognition.

Our proposed production goal was surpassed due to cost savings and efficiency, with 153,000 kits made and distributed through 40 organisations to 23 countries. 15,000 kits were taken by the Australian Defence Force into Afghanistan. We met our community training goals, again increasing the proposed budget allocation and setting up new programs in Vietnam, Tibet and Kenya. We carried out monitoring and evaluations of our projects in Vietnam and Ethiopia. The importance of sending monitoring teams to assess our project was reinforced with many recommendations made, touching base with our partners and achieving initial sustainability in Vietnam.

Our AusAID Acquittal 2007 – 2008 was accepted by AusAID. An AusAID proposal for 2008 – 2009 was submitted and we received another \$200,000 in AusAID support.

Since 2004, over 400,000 kits have been made by Zontians, high school students, midwifery, medical and other groups attending assembly days.

The foundation has a commitment to ongoing support from Zonta International Districts 22, 23 and 24 Zonta Clubs for the foreseeable future. This guarantees \$100,000 in fundraising and a minimum of 125,000 kits annually, assuming continuing AusAID support or funding from another source. As the “founding mothers” of this project Zontians hold a special place in our hearts and we must once again thank our dedicated Zonta clubs for their tireless support.

# Chairman's Report

Some personal highlights for me were hearing that one traditional birth attendant in Ethiopia had stopped female genital circumcision after completing her birth attendant training programme. In Kenya the local women were so enthusiastic about the 3 day training seminar that instead of 80 women attending there were 110. The desire for education is universal. In Afghanistan after using 2400 of our kits, our local NGO reported that only one woman had died in childbirth and no babies had died. Our statistics show we would have expected between 47 – 118 women (depending on region) to die in childbirth and 8 babies to also die. This result of only one woman dying and no babies dying is a remarkable achievement.

In Cambodia our partner 2 h Project took 3000 birthing kits and, on speaking to the Minister for Health, received support to establish health training programs and distribute our kits. 2 h project was able to show how a clean birthing kit was beneficial and their local agent was able to access locally made birthing kits which they will now buy and supply in Cambodia. We are learning that our goal of total sustainability is achievable when working with a reputable NGO.



Attendees at a training course in Thanh Hoa Province, Vietnam

Our first steps towards sustainability in Vietnam were also taken. The Hanoi International Women's Club agreed to provide US\$8000 for the making of the 10,000 kits for Ha Giang province. We also established links with AusCHAM Vietnam in the hope of getting funding for Reproductive Health training programs in an impoverished province in the south.

I would like to thank our board who have worked tirelessly. Our achievements are a reflection of our commitment and passion for this project and working together as a team. We thank our family and friends for their support.

This project is keeping the issue of unnecessary maternal and child mortality associated with unclean births in the public arena. Many thousands of women and babies are alive today because of the dedication and commitment of the Birthing Kit Foundation (Australia) and its supporters.

The board looks forward to another exciting year.

**Julie Monis-Ivett**  
Chairperson

# General Review

## **Birthing Kit Foundation (Australia) Mission Statement**

The Birthing Kit Foundation (Australia) works with organisations and communities to provide a clean birthing environment for women in developing countries in order to reduce the incidence of infant and maternal mortality. We raise awareness, provide support and resources and act as a catalyst for the creation of birth attendant training programmes and community development projects.

## **Values Statement**

*“Every woman has the right to a clean and safe childbirth”*

## **Vision**

A world in which all women have access to safe birthing practices, regardless of race, culture or socio-economic status.

## **Birthing Kit Foundation (Australia) Goals**

To distribute birthing kits to women in developing countries to assist the provision of a clean and safe birth.

To develop health initiatives to make available clean birthing environments for women in remote communities and to work towards locally generated sustainable solutions.

To administer the Birthing Kit Foundation (Australia) with integrity, efficiency and accountability.

To produce Birthing Kits within the budget and to continue to develop processes to increase the project's efficiency and cost effectiveness.

To create a broad based fundraising programme to support the administration of the Birthing Kit Foundation (Australia)

To raise the awareness of the Birthing Kit Project and the Birthing Kit Foundation (Australia), both nationally and globally.



Midwife with a kit in Kenya



Birthing Kits being distributed in Chad

# General Review

The second year since Incorporation has proved to be a time of consolidation and increasing maturity for the Birthing Kit Foundation, (Australia). With the entire board continuing and our first annual report and AGM completed, we could look ahead, make plans and start to implement new ideas.

As a mark of our rising maturity we worked solidly toward the corporate requirements required to become a signatory to ACFID, the Australian Council for International Development, which we realised in May. By becoming a signatory to the ACFID Code of Conduct we have raised our credibility and professional standing. This is no small achievement as it required a range of policies and procedures to be created and the meeting of high reporting standards. Our thanks go to Directors Di Bartel and Maggi Gregory who took on this special task.

We are working towards achieving tax deductibility status under the OAGDS (Overseas Aid Gift Deductibility Scheme).



Midwife in Tibet with Kits

The Foundation has over 100 members drawn from Zonta International Clubs and the wider community, family and friends. We rely on the support of Zonta Clubs of Australia to raise funds and assemble kits. They too have been magnificent. As well, many new organisations have joined in the Assembly Day effort so that our production targets were exceeded. Community-wide assistance and enthusiasm has been a feature of our project with Assembly Days attracting a wide cross-section of people. The WOMAD Music Festival stall in Adelaide in February, for example, raised our profile. It resulted in music fans helping at our next Assembly Days and working next to young migrant volunteers, Zontians and the residents in an Age Care facility. It was a true community effort.

Our other great partners are, of course, those dedicated men and women who work for the numerous NGO's and community based organisations where the birthing kits finally arrive to be used by mothers in the developing world. The relationships and cooperation between the Foundation and Health Authorities have strengthened. We worked at refining the information we gather from them and their reporting has improved as a result. With feedback from mothers and health workers we decided to revert from clamps to string to tie the cord as most women preferred this. In Vietnam the umbilical area is covered to prevent infection and the clamp is uncomfortable for the baby. The enthusiasm for the project has continued unabated. The opportunity to see our work in action, to forge new relationships and develop new ideas and possibilities for the Foundation comes with our evaluation visits.

Finally, we owe a debt of gratitude to our tireless Chairman, Julie Monis-Ivett, who has worked with incredible energy and enthusiasm. Much of what we achieve is due to her drive. In May she led us on a planning day which has focussed our energy and identified areas for development. We are not short of ideas or possibilities for the Foundation and we have set our course for another successful year in 2008/2009.

## Our grateful thanks go to:

### Major Sponsors

AusAID  
Zonta International Clubs in Districts 22, 23 and 24  
Sylvia Pembroke & Associates  
Chariot Internet  
Prescott Securities  
Sonya Hender (Small Indulgences)

### Major Donors

AusAID  
Zonta Clubs in Districts 22, 23 and 24  
Peggy Charitable Foundation

Thank you also to the following volunteers for their expertise:

Mike Gardiner  
Sherry Proferes  
Lisa Thorne  
Womad stall personnel

# Summary of Program Activities by Region

## ASIA/PACIFIC REGION

Country	NGO	Total	Project
Afghanistan	Aga Khan Health Services Afghan Aust Development Organization MCH Tah Kandahar Project MSI - Afghanistan Revolutionary Afghan Women's Association RAWA	15,570	The kits are distributed to health programs in Kabul, Kandahar, Jalabad, Farah, the Takhar province, Balkh province, Baghlian province, Badakhshan province and Khewa refugee camp in Pakistan. The Australian Defence Force is transporting thousands of kits to Afghanistan with many only arriving now. Dramatic reduction in tetanus infections and reduced maternal and child mortality reported.  RAWA targets refugees in camps in Pakistan and along the Afghanistan border. Kits were distributed to villages in Afghanistan by village birth attendants and health teams.
Cambodia	2h Project, Australia	3,000	The donation of the 3,000 birthing kits for the first main consignment to Cambodia through 2h Project was the catalyst for the Minister for Health approving the distribution of kits and establishing the TBA training programs in Cambodia. The 2h Project will now purchase locally made kits in Cambodia. No further kits needed.
India	Save the Children	900	300 kits supplied and distributed to local community leaders in 10 villages in Maharashtra State.
Laos	Village Focus International	600	Kits supplied and distributed via local community leaders in Salavan Province to District health teams in 52 villages.
Myanmar	MSI Myanmar Partners World (aka Partners Relief and Development)	7,078	Distribution along Thai border and Yangon  Partners World delivered kits to the Karen women on the Thai Border. The kits arrived despite enormous difficulties. All kits are taken by volunteers and deliveries are in small amounts.
PNG	National Dept Health (Dr Hilda Polume) University of Goroka/Man-I-Kiau Co-op Society MSI, PNG (aka Medical School, Uni of PNG)	23,530	12,130 kits supplied and distributed via Community Action & Participation (CAP) and Village Health Volunteer program. These programs help village people to identify health risk factors in their families and communities.  The main beneficiaries are the 29,000 people from the 14 villages of the Goroka Cooperative who were killing each other six years ago and are now working together. They came together to work on how to train birth attendants and distribute the birthing kits, and the Cooperative grew from there. The birthing kits were the catalyst. 9,800 kits supplied to six provinces distributed to Morobe and West New Britain provinces with very high fertility.
Tibet	Kham Kampo Association Wind Horse Project Gar Tibet Health Project	4,100	Deliveries to remote regions where kits go through China can be difficult and take a long time to arrive. The planned Midwifery training programme was aborted because of the political unrest around the Olympics. It has been rescheduled for after August. Kits are distributed through health workers.
Timor Leste	Baptist World Aid Clinic Café Timor	800	Kits are distributed to the Ermera and Baucau Districts. Most of the kits are taken in lots of 200 by volunteers to the remote regions as transport is difficult and unreliable.
Vietnam	Tu Du Ob-Gyn Hospital GENESA, Centre for Economically Sustainable Agriculture	32,033	Kits are distributed to Kon Tum, Gia Lai, Quang Tri, Binh Phuoc, Lam Dong, Dac Lac, Quang Ngai, Ninh Thuan, Binh Dinh, Bin Thuan, Ca Mau, Vinh Long, Tru Vinh, Soc Trang, and Kien Giang Provinces. The TUDU Hospital receives and distributes the kits via local midwifery training programs. Each attendee comes from a remote village, trains for six months and leaves with 30 kits. They train about 150 women annually. Kits supplied to Ha Giang Province, Thanh Hoa Province, Quang Ninh Province. Ha Giang and Thahn Hoa also held five day reproductive and health training programs for Village Health Nurses and Traditional Birth Attendants. The kits are needed and being properly distributed to women in poor and remote areas giving birth at home. It was requested that we supply string instead of clamps as it is more culturally appropriate and more comfortable under the abdominal bandage traditionally used on babies in Vietnam
West Timor	Perdhaki Catholic Medical (aka Mides Health Centre - Sr Yasinta Hoar)	3,000	The kits supplied have been distributed via local community leaders. Communication for reporting is difficult.
AusAID	Kits held for emergency use	4,000	
Samples		3,102	
<b>Total</b>		<b>97,713</b>	

# Summary of Program Activities by Region

## AFRICA REGION

Country	NGO	Total	Project
Chad	Safer Birth in Chad	800	This consignment of 800 kits did not leave Australia until May 08 and as such has not arrived.
Congo DR	Mission in Health Care and Development	200	Kits are supplied to Bukavu, Luganda, Uvira. 200 kits were distributed to local community leaders.
Ethiopia	Addis Ababa Fistula Hospital Stuchting The Oasis Foundation	9,182	The kits are going to women in remote regions giving birth at home. They are distributed through the outreach centres in the remote regions of Bahir Dar, Mekele, Yirga Alem and at the Holleta Health Centre. The kits are routinely distributed to Traditional Birth Attendants on completion of their training.
Kenya	Mission in Health Care and Development (via DRC)	2,800	A three-day midwifery training seminar at Bungoma for 110 Traditional Birth Attendants (TBAs) from remote villages was held along with the supply of 2,800 kits. HIV/AIDS infected pregnant women received assistance in childbirth if a kit was available. TBAs were frightened they would catch HIV/AIDS without gloves. Continuing supply as well as further education programs.
Madagascar	MSI Tanora Mpanefa Iraka Madagascar Village Focus International	11,745	MSI has an agreement with the Ministry of Health to distribute kits to village birth training programs. Kits are distributed to: Fiaferana, Sabotsy Namehana, Alatsinainy Bakaro, Ambatoasana, Ankadinandriana, Anosy Avaratra.
Malawi	St John's College of Nursing	2,000	Four kits are given to each student TBA per month after a four week training course.
Nigeria	Sisters of Charity Caritas Christi	2,590	The kits are distributed to health workers in remote regions.
Rwanda	Centre Hospitalier CELPA (send via DRC) (aka Mission in Health Care and Development)	400	400 kits supplied and distributed via local community leaders through Dr Joseph Kabenga and Dr Freddy Nguliro.
Somalia	Doctors for Africa (aka Australian Doctors for Africa - ADFA)	1,000	The kits are distributed via local community leaders through Edna Adan Maternity Hospital in Hargeisa
Sudan	Padang Lutheran Christian Relief Panhom	4,800	Kits are distributed to Malakal in Southern Sudan. 200 kits were taken personally and 4,600 were only supplied in late May 08 and will take many months to arrive. Kits personally taken and distributed in Southern Sudan.
Tanzania	Hisani Centre for Women's and Children's Health Joshua Foundation	450	It has been difficult to get reporting on the arrival of these kits. No further kits sent. Regular midwives seminars are held in Arusha and this is when the kits are distributed.
Uganda	Helping Hands Medical Fellowship (aka Global Youth Partnership for Africa) Uganda Australia Christian Outreach Impact Missions (aka Impact Ministries) Resurrection Power Ministries	16320	100 kits never arrived – will try again. Kits are distributed by volunteer midwives to the Catholic nuns to take back to the villages. Impact Missions and Resurrection Power Ministries are large organisations with each having the ability to distribute kits through local health outlets and programs. Transport is very expensive. Communication to these organisations is spasmodic as the Bishops are frequently away in the distant regions of their parishes. Emails often fail.
Zambia	Sisters of Charity Dr John Bell (aka Luangwa Safaris Association Medical Fund) Mukuni Village (aka Petteer Carlmark)	3,000	The kits received were distributed in remote areas by community leaders. The kits are distributed through Kakumbi Rural Health Centre, Mfuwe, Mambwe District, Eastern Province. Kits are distributed through the Mukuni Village.
Total		55,287	

# Project Report

## Addressing the UN Millennium Development Goals

The Birthing Kit Foundation (Australia) addresses 3 of the UN Millennium Development Goals.

**The first is the reduction in child mortality** by helping create a clean birthing environment to assist in lowering the incidence of tetanus. Tetanus kills an estimated 215,000 newborn babies each year worldwide and is an indicator of unclean processes. Our project is having an impact, for example in Afghanistan, where no new cases of tetanus have been reported among mothers or babies where our kits were used and fewer post natal infections were reported.

**Secondly, by improving maternal health.** 50% of all maternal mortality occurs with births in the home. Our kits are designed specifically to improve the cleanliness of the birthing environment for poor women who give birth at home. In Ethiopia for example an estimated 93% of the 3 million births each year occur in the home. Based in Ethiopia, the head of Maternal Health Programs for UNFPA in Africa, Dr Luc de Bernis, could see a great need for the clean birth kits.

**Thirdly, by combating HIV/AIDS, malaria and other diseases.** The BKFA has received feedback from health professionals in Kenya, Vietnam (Care International) and Ethiopia that many mothers with HIV/AIDS get no assistance during childbirth, leading to a higher mortality and morbidity rate. Many midwives believe they can contract HIV/AIDS by assisting infected women. However, with access to a birthing kit it was reported to us in all these countries that midwives are again assisting HIV/AIDS infected women during childbirth as they feel safe and protected by the gloves provided. In Kenya our project partner, Dr Luc Mulimbalimba Masururu, anecdotally reported that, since using our birthing kits, no midwives had contracted HIV/AIDS.

## Production and distribution

Our goal in 2007/2008 year was to produce and distribute 108,000 birthing kits, accessing the support of Australian Zonta Clubs and other partner organisations for Assembly Days. We exceeded this target, producing 153,000 kits at 127 Assembly Days held from April '07 to June '08. Over 23,000 people in Australia have been involved since 2004. Most Assembly Days averaged about 40 - 60 attendees but some had over 200, as occurred in July '07 at the Assembly Day organised by the Canberra Breakfast Zonta Club.

The destinations which received the highest number of kits were, in order, Vietnam, PNG, Afghanistan, Madagascar and Ethiopia. Together these countries received nearly 88,000 of the total number of kits produced.

With suitable funding secured and our production targets increased, we established new contacts and expanded the number of countries which received kits. Countries which received them for the first time were Chad, Sudan and Zambia.

The Foundation now distributes kits to 23 countries. The initial distribution in each country is seen as a pilot program. After evaluation we then look to extend the program with the expectation that this may become sustainable in the longer term.

Increased demand during the year came from AusAID who regularly include our kits as part of emergency relief. We supplied 4,000 kits at short notice when cyclone aid was provided to Myanmar.

NGOs are completing and returning Partner Forms and are complying with the requirement to distribute kits on a non religious, non political basis and monitoring, in countries visited, has confirmed this.



Directors Jane Abdilla and Joy O'hazy with health care workers in Ethiopia

# Project Report

## Community Development

### **1. Training Programs**

Experience tells us that the impact of the kits is magnified and enhanced when a midwifery training program is held in conjunction with kit distribution. It embeds the value of improved hygiene and good nutrition into the most remote and poor communities. The provision of pictorial educational booklets in a local language for each trainee helps educate the entire community long after a kit is used.

*Vietnam:* Our village midwife training programs continued and were expanded. Our largest recipient country for training was Vietnam where courses, conducted by provincial health authorities, continued in Ha Giang Province and commenced in Thanh Hoa Province. In total 224 communes received the 5 day training and over 2,600 traditional birth attendants and village nurses were trained. Provincial Health authorities have reported to the Foundation that all scheduled courses were conducted and attendance was excellent and statistical data on birth rates and mortality was collected over the period and forwarded to the Foundation.

*Kenya:* In Bungoma, Kenya, a 3 day midwifery training seminar was planned for 80 Traditional Birth Attendants from 30 remote villages. In reality 110 women attended, such was the enthusiasm for the course. We received an 8 page report full of praise for the seminar from Dr Luc Mulimbalimba. It was obviously deeply appreciated and well attended. Some birth attendants had travelled 120 kms to participate and all were staying on the premises. All meals and accommodation were provided as well as a 30 page booklet on “All you need to know about midwifery” in the local language.

*Tibet:* In Tibet, a 3 day midwifery training program for 74 women was proposed by the Kham Khampo Association in Bathang county. The Bathang Women’s Health Protection Association prepared the training. This program was planned for April 2008 when the monitoring team would be in Tibet. However, political unrest at the time of the Olympics meant it was postponed. It is yet to be held but the money for the transport, accommodation, food and printing has been set aside until needed.

### **2. Sustainability**

**One of our key goals is project sustainability.** To achieve it the project needs to become more locally based and supported.



Village Health Volunteer with Mother & Baby, Vietnam

#### **Vietnam**

##### *Kit production:*

Prof Quynh of CENESA has sourced locally made birthing kits which meet the requirements of the Vietnamese Ministry of Health. They cost about USD 80 cents each to make compared to \$1.80 to make and transport ours. This opportunity potentially takes our project to the next level of sustainability in Vietnam. The kits have similar contents but are all separately sterilized, making them more culturally suitable. Ultimately all kits in Vietnam could be made there.

TUDU Obstetric and Gynaecological Hospital in HCMC also has the potential to make its own kits or to access a local producer who will make the kits for US\$1.

# Project Report

## *Training:*

Prof. Quynh felt all training needs would be satisfied in about 5 years depending on provincial demographics.

## *Funding*

We met Yolanda Kuhl from the Hanoi International Women's Club. They committed US\$8000 for the production of 10,000 kits to be made in Hanoi and distributed by Professor Quynh to Ha Giang province. In southern Vietnam we met with a representative of AusCHAM Vietnam (Australian Chamber of Commerce representing 400 companies) based in Ho Chi Minh City and have commenced receiving support. We are hoping this will grow. They are considering a proposal to pay for a training program and its associated monitoring fees in one province.

## **Ethiopia**

The Hamlin Fistula Hospital is considering facilitating kit production at their site.

We discussed the possibility that kits could be locally made and distributed through the Ministry of Health. However more research and investigation with the Department of Health is required.

We discovered some Traditional Birth Attendants who had become so committed to the concept of a clean birthing environment that when our kits ran out they purchased their own gloves and plastic to continue their clean birthing work.

The potential for long term sustainability is growing and we are optimistic that, as our expertise increases, we can develop the networks and skills to make the project self sufficient in as many countries as possible.

## **Conclusion**

Every year the project grows and evolves. What we are seeing in our recipient communities is an increased awareness of the need for child and maternal health and a rising commitment to this as a priority.

As different solutions to funding, production and distribution present themselves we are increasingly able to respond. We are thrilled with the community support for the project in Australia, the increasing interest shown from overseas, the commitment of our stakeholders and the enthusiasm for the work of the project in every community it has touched. It motivates us to maintain and increase our efforts in the coming years.



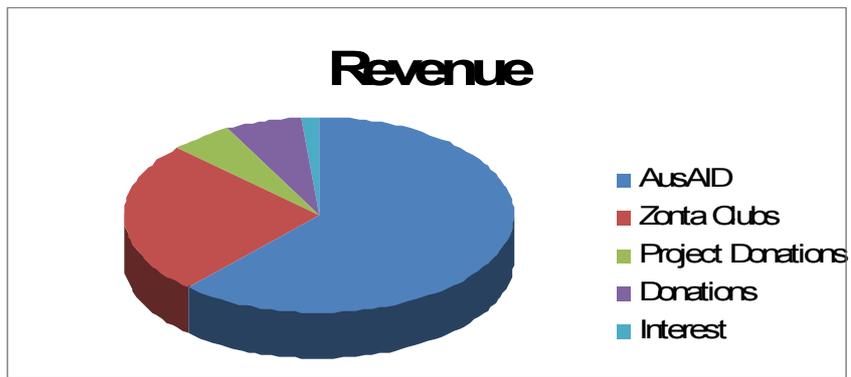
Health Clinic staff in PNG with Birthing Kits

# Financial Report

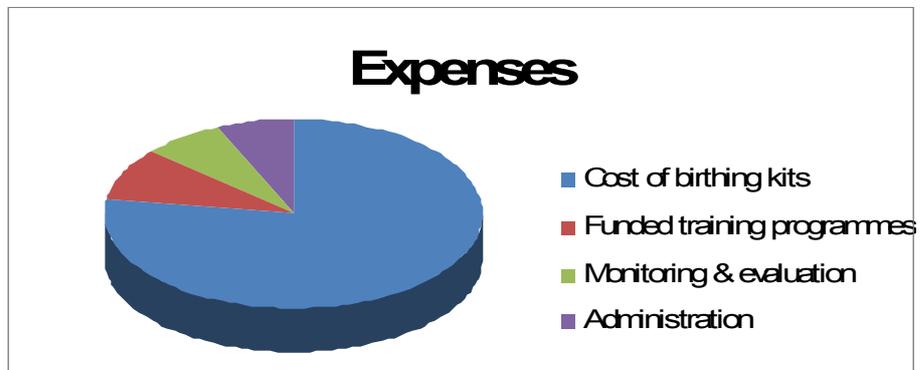
Birthing Kit Foundation (Australia)  
Year ending 30 June 2008

## Financial overview

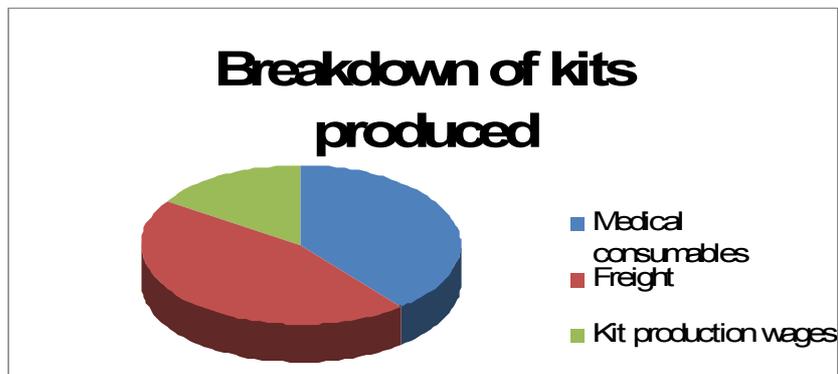
### Where the money came from



### How the money was spent



### Breakdown of the cost of kits



# Financial Report

## FINANCIAL STATEMENT

### Birthing Kit Foundation (Australia)

#### Income Statement for the year ended 30 June 2008

	Notes	2,008	2007
<b>Revenue</b>		\$	\$
Donations and gifts			
monetary		119,288	34,253
membership		4,115	3,635
GRANTS			
AusAID			200,000
Interest on Investment Account		4,364	842
<b>Total Revenue</b>		<b>127,767</b>	<b>238,730</b>
<b>Expenses</b>			
Overseas projects			
Funds to overseas projects	1	241,321	44,084
Community Education		0	11,545
Monitoring & Evaluation	2	19,851	
Administration	3	37,136	2,510
<b>Total expenses</b>		<b>298,308</b>	<b>58,139</b>
<b>Excess of revenue over expenses</b>		<b>-170,541</b>	<b>180,591</b>

The above income statement should be read in conjunction with the accompanying notes.

# Financial Report

## FINANCIAL STATEMENT

Birthing Kit Foundation (Australia)

Balance Sheet for the year ended 30 June 2008

	Notes	2008	2007
<b>Assets</b>			
Current Assets			
Cash and cash equivalents	4	6,988	197,471
Pledges Receivable		227,865	
<b>Total Assets</b>		<b>234,853</b>	<b>197,471</b>
<b>Liabilities</b>			
Current Liabilities			
Trade Creditors	5	1,450	11,267
GST Liabilities		18,476	15,567
Residents Withhold Tax on Interest			-391
Payroll Accruals Payable		911	715
<b>Total Liabilities</b>		<b>20,837</b>	<b>27,158</b>
<b>Net assets</b>		<b>214,016</b>	<b>170,313</b>
<b>EQUITY</b>			
Retained Earnings		167,251	
Current Year Surplus/(Deficit)		46,694	170,313
<b>Total Equity</b>		<b>213,945</b>	<b>170,313</b>

The above Balance Sheet should be read in conjunction with the accompanying notes.

# Financial Report

## FINANCIAL STATEMENT

### Birthing Kit Foundation (Australia)

#### Cashflow Statement for the year ending 30 June 2008

	Note	2008	2007
Cash available at beginning of financial year		177,529	0
Cash raised during the financial year		127,767	238,730
Funds disbursed during financial year		298,308	58,139
Post financial year adjustment	6		3,062
<b>Cash at end of financial year</b>		<b>6,988</b>	<b>177,529</b>

#### Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash on hand and in bank. Cash at the end of the financial year shown in the Statement of Cash Flow is reconciled to the related items in the Income Statement.

### Birthing Kit Foundation (Australia)

#### Statement of Equity for the year ended 30 June 2008

	Notes	2008	2007
Total equity at beginning of financial year		167,251	0
Current year surplus/(deficit)		46,694	170,313
Post financial year adjustment	6		3,062
<b>Total Equity</b>		<b>213,945</b>	<b>167,251</b>



# Financial Report

## FINANCIAL STATEMENT

### **Birthing Kit Foundation (Australia)** **Notes to the Financial Statement 30 June 2008**

#### **Statement of significant accounting policies**

These financial statements have been prepared under Australian Accounting Standards for the members of the Birthing Kit Foundation (Australia).

They have been prepared on the basis of historical costs.

The Birthing Kit Foundation (Australia) was incorporated on 8 September 2006 in South Australia under the Corporations Act 2001 as a public company limited by guarantee.

These financial statements cover the period 1 July 2007 to 30 June 2008.

Inventory is valued at the lower of costs with net realizable value.

There were no depreciable assets during the period.

These financial statements were prepared on an accruals basis, but there were no significant accruals during the period.

#### **Income Tax**

Birthing Kit Foundation (Australia), a health promotion charity, is endorsed to access Income tax exemption under Subdivision 50-B of the *Income Tax Assessment Act 1997*, GST concessions under Division 176 of *A New Tax System (Goods and Services Tax) Act 1999*, FBT exemption under section 123D of the *Fringe Benefit Tax Assessment Act 1986*.

#### **Cash**

For the purposes of the cash flow statement, cash includes cash on hand and in bank. Cash at the end of the financial year shown in the Statement of Cash Flow is reconciled to the related items in the Income Statement.

#### **Remuneration of Board Members**

The Board members serve in an honorary capacity and do not receive any remuneration for their services.

#### **Remuneration of auditor**

The auditor, Sylvia Pembroke, B.Bus(Acc) Dip.T.(Com) Dip FP FTIA CPA CFP Certified Practicing Accountant, provides her services in an honorary capacity and does not receive any remuneration for her services.

#### **Table of cash movements for designated purposes**

No table of cash movements for designated purposes is included in the financial report as no single project or other form of fundraising for a designated purpose generated 10% or more of total income for the year under review.

# Financial Report

## FINANCIAL STATEMENT Birthing Kit Foundation (Australia)

### Notes to the Financial Statement 30 June 2008

Note		\$
<b>Note 1. Overseas projects</b>		
Medical consumables for birthing kits		81,302
Freight		99,378
Kit production wages		34,932
Funded training programmes		25,709
		241,321
<b>Note 2. Monitoring and Evaluation</b>		
Vietnam		10,592
Ethiopia		9,259
		19,851
<b>Note 3. Administration</b>		
Payment of contract for preparation of ACFID Compliance to Maggi Gregory included in Administration expenses		2,500
<b>Note 4. Cash</b>		
Cheque Account		1,236
Investment Account		5,753
		6,989

**Note 5. Trade Creditors**  
Creditors and accrued charges

**Note 6. Post Financial year adjustment.**

After the close of 2007 accounts it was discovered that a number of small creditor accounts to the value of \$3,061 had not been brought to account correctly reducing the amount of cash at end of financial year to \$177,529. The error is attributable to the devolvement of the Zonta Association in the Birth Kit program to the Birthing Kit Foundation (Australia).

### Directors' declaration for the financial year ended 30 June 2008

#### Directors' declaration

The Board Members declare that:

- In the Board's opinion, there are reasonable grounds to believe that the Foundation will be able to pay its debts as and when they become due and payable.
- In the Board's opinion, the attached financial statements and notes thereto are in compliance with accounting standards and give a true and fair view of the financial position and performance of the Foundation.
- Signed in accordance with a resolution of the Board.

On behalf of the Board

  
Julie Monis-Ivett  
Chairman of the Board

Adelaide



Maggi Gregory  
Director Treasurer

Adelaide

# Financial Report

## Auditor's Report to the Members of Birthing Kit Foundation (Australia)

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### Scope

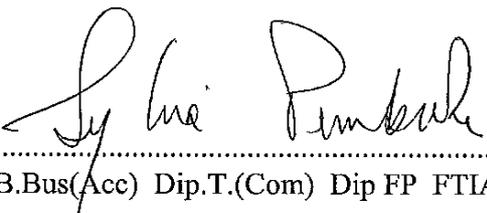
We have audited the financial statements of **Birthing Kit Foundation (Australia)** for the year ended 30 June 2008. The Treasurer of **Birthing Kit Foundation (Australia)** is responsible for the preparation and presentation of the financial report and the information contained therein. We have conducted an independent audit of the financial statements in order to express an opinion on it to the members of the **Birthing Kit Foundation (Australia)**.

The financial report has been prepared for the purpose of fulfilling the Treasurer's accountability requirements. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members of the **Birthing Kit Foundation (Australia)**.

Our audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly.

### Audit Opinion

In our opinion, the financial statements is consistent with the documentary evidence from which they were derived and upon which we express an unqualified audit opinion.

Signed:   
Sylvia Pembroke B.Bus(Acc) Dip.T.(Com) Dip FP FTIA CPA CFP®

On : 25 September 2008

At: 10 Druids Avenue Stirling SA 5152

# Corporate Governance Statement

The Birthing Kit Foundation (Australia) is committed to achieving best practise in corporate governance for non-profit organizations. The Board of Directors regularly reviews the Foundation's corporate governance framework to ensure continuous best practice. The Directors are committed to adding value to the organization by bringing to the Board their broad range of skills and experience.



Women with kits - Mukuna Health Clinic

## Corporate Structure and Operations

The Foundation is a public company limited by guarantee and established under the Corporations Act 2001. The Foundation has Income Tax Exempt Charity status with the Australian Taxation Office, and is registered in South Australia under the Collections for Charitable Purposes Act, 1939. The Foundation is a signatory to the Australian Council for International Development (ACFID) Code of Conduct, which sets minimum standards of governance, management and accountability for member agencies. The Foundation intends to apply for Overseas Aid Gift Deductibility Status (OAGDS) and full AusAID accreditation.

The Board regularly reviews financial statements and ensures corporate compliance protocols are followed.

## Governance

The Foundation has a constitution that provides for a voluntary and independent Board of Directors to be responsible for overall management and specifies the Board's powers and responsibilities and how directors are elected by members. The Board has established a Policy and Procedures Manual covering corporate governance, operations and financial matters. It includes a policy on the Role of Directors including ethical responsibilities and leadership, an Employee and Volunteer Code of Conduct and a Conflicts of Interest policy.

Under its Delegation of Authorities policy, the Board has reserved the following responsibilities for itself: setting and monitoring of strategic direction and goals, approving the annual plan and budget and monitoring performance against them, appointment of a CEO, remuneration, review of Board performance, and approval of Policies and Procedures.

The Board has appointed a Project Manager whose responsibilities are: overseeing the supply and distribution of birthing kits to partner organizations, sourcing new destinations for the kits, preparing monthly reports for the Board, the supervision and effectiveness of employees, ensuring adherence to the policy and procedures handbook and the Code of Conduct, and developmental work as directed by the Board.

## Board of Directors

Directors are elected by members at Annual General Meetings. The Board may appoint a person to fill a casual vacancy on the Board until the next AGM. New directors must read the policies and procedures and familiarise themselves with the operations of the Foundation.

## Board Meetings

The Board is required to meet at least four times a year and met monthly during the period. Meetings are chaired by the Chairperson or in the chair's absence, the Vice-Chairperson. The Minutes Secretary keeps the minutes of meetings.

## Corporate Compliance

The Board has established corporate compliance procedures and appointed compliance officers.

## Financial Reporting and Performance

The Board receives Budget and Financial performance reports at each meeting. The external auditor has access to the Board and finance staff. Audited Financial Statements are included in the Annual Report and forwarded to members each year prior to the AGM, as well as to ASIC, ACFID and the State Government. The Foundation reports to AusAID on receipt and dispersal of grants twice a year. Annual Reports are available on the Foundation's website at

[www.birthingkitfoundation.org.au](http://www.birthingkitfoundation.org.au).



BKFA is a signatory to the Australian Council for International Development (ACFID) Code of Conduct. The Code of Conduct defines minimum standards of governance, management and accountability for non-government development organisations. Adherence to the Code is monitored by an independent Code of Conduct Committee, which is elected from the NGO community. Our voluntary adherence to the Code of Conduct demonstrates our commitment to ethical practice and public accountability.

# Board Members

The names of the members of the Board during the year ended 30 June 2008

Julie Monis Ivett – Chairman  
 Dianne Bartel – Vice Chairman  
 Maggi Gregory – Secretary/Treasurer  
 Joy O’Hazy  
 Margaret Parsons  
 Jane Abdilla  
 Jenny Weaver

The Board of Directors held 14 Board Meetings during the financial year.  
 The result of the Rotation of Directors (as per constitution)  
 The retiring directors may be re-elected.

Retiring in 2009	Retiring 2010
Jane Abdilla	Di Bartel
Joy O’Hazy	Maggi Gregory
Margaret Parsons	Julie Monis-Ivett
Jenny Weaver	

## Information about the governing body

### Julie Monis-Ivett

Dental Surgeon

**Experience:** Graduated in 1975 as a dental surgeon and have been in private practice since 1978. Treasurer on the school council at Mylor Primary School for 16 years, serving on many subcommittees. Charter member since 1987 of the Adelaide Hills Zonta International Club, serving at board level for 15 years, convening committees and holding various positions including presidency for 2 years. Coordinated the Zonta Birthing Kit Project with Joy O’Hazy since 2000.

**Special responsibilities:** Inaugural Chair of Board. Current Zonta District Project Coordinator for Australia, a position held since 2004. Liaison person with Zonta International clubs overseas.

A little about yourself: Proud mother of three adult daughters and wife of 33 years to Stephen. Love all aspects of dentistry. Am a passionate advocate for our Birthing Kit Project and its potential, about Zonta and the wonderful women who are attracted to this great organization and to my football team Port Power.

**Term of office:** Inaugural Board member **Board Meetings attended:** 13

### Di Bartel

Registered Nurse

**Experience:** Di has worked in Adelaide and overseas in various areas in nursing, fieldwork for medical research and admin. She has experience of living in different cultures. She is one of the original members of the Birthing Kit Committee, and has worked for 4 years for the Foundation in transport coordination, ACFID Accreditation, strategic planning, in-country evaluation and sustainable community development including the initial training program models in Vietnam. She is a member of the Zonta Club of the Adelaide Hills.

**Special responsibilities:** Vice Chair of Board, gaining Overseas Aid Gift Deductibility (OAGDS) status, community development projects, oversight of corporate governance to maintain ACFID signatory status.

**Term of office:** Inaugural Board member **Board Meetings attended:** 10

### Maggi Gregory

Company Secretary and Public Officer of a private company, Business Partner

**Experience:** Treasurer of Zonta International District 23 8<sup>th</sup> Biennial Conference, Treasurer of Zonta International District 23 social event, Treasurer of the Zonta Birthing Kit Project.

I enjoy the challenge of bushwalking and backpacking, and from these experiences particularly in developing countries it has inspired me to embrace the birthing kit project

I am an inaugural member of the Zonta Club of Gawler and have held many positions within the Club.

**Special responsibilities:** Treasurer/ Secretary

**Term of office:** Inaugural Board member **Board Meetings attended:** 14

# Board Members

## Joyleen O’Hazy

MBBS, DRANZCOG

**Experience:** In various activities – public relations / admin / fund raising and strategic planning with the project and involved in the Assembly Days .

**Special responsibilities:** Medical information research

One of the original members of the Zonta Birthing Kit Committee Involved with the project for 8 years. Member of Zonta Club of Adelaide Hills

**Term of office:** Inaugural Board member **Board Meetings attended:** 10

## Margaret Parsons

Diploma in Teaching

**Experience:** One of the original members of the Birthing Kit Committee for many years as the Assembly Day Coordinator. An active volunteer within the school, church, scouting and local community .

**Special responsibilities:** Membership Officer, Minutes Secretary , Post Box Correspondence Secretary.

Married to Paul with two daughters and one grand daughter, with two more on the way. Love camping, bush walking, reading, cooking, Current member, past Board Member and President of the Zonta Club of the Adelaide Hills Inc.

**Term of office:** Inaugural Board member **Board Meetings attended:** 12

## Jane Abdilla

Masters Social Science (Counselling) Uni SA 2002, BA Social Science (WAIT)

**Experience:** One of the original members of the Birthing Kit Committee. President of Zonta Club of Adelaide Hills inc.

Member of numerous committees as a volunteer working for the community.

**Special responsibilities:** Minutes Secretary ,

**Term of office:** Inaugural Board member **Board Meetings attended:** 13

## Jennifer Weaver

**Director’s qualifications:** BA, Dip. Ed., SA Fin, CFP®

**Experience:** My career covers 18 years in the financial planning industry as well as adult education and secondary school teaching. In the late 1970’s I started a wine making business. As a member of Zonta International for 18 years I have been involved in many of their projects and served as a Club President, Chair of the Combined Status of Women Committee.

**Special responsibilities:** Compliance Officer, Public Relations and Marketing

In 2005 I volunteered to assist the Zonta Birthing Kit Project committee with their increasing workload and continued on as a Birthing Kit Foundation Board Member.

I have a strong commitment to projects which assist women, especially women in developing countries. Zonta has provided opportunities to raise awareness on issues such as women’s homelessness and domestic violence. In my career I have focused on improving the financial knowledge and independence of women.

**Term of office:** Inaugural Board member **Board Meetings attended:** 12



Ethiopia - Birth attendants trainees can be seen carrying their allocation of kits